

Position: Reprographics Technician Level 3
Full time, Permanent
Salary: £29,777 to £31,364
Apply by: 22nd March 2024 at 12pm
Interview date: TBC
Location: All Saints Catholic High School
Roughwood Drive
Kirkby L33 8XF
School website: <http://www.allsaintschs.org.uk>
Roll: 1137



The Governors of All Saints Catholic High School, Kirkby are seeking to appoint an inspirational, ambitious and innovative Reprographics Technician.

This is an exciting opportunity to work in a school environment and if you have a marketing and communication background, this may be the role for you. Previous experience of working in a school environment is not essential.

The main role of the job is to provide a comprehensive media resources service to the school through the production of an extensive range of quality materials and to oversee and manage whole school displays in conjunction with other members of staff.

You will be responsible for all aspects of reprographics across the school using the school's modern reprographics equipment.

You must have the highest expectations of all students, using effective resources and methods to achieve the highest standards of learning and achievement for all students.

If you are seeking a challenging and rewarding position, then we are keen to hear from you.

All Saints is a popular and significantly oversubscribed 11 to 18 school in the town of Kirkby and within the borough of Knowsley. All teaching and non-teaching staff at All Saints are committed and dedicated, living out the mission of the school - Love and Justice. As a Catholic school we work to ensure that our pupils receive the best possible education in a caring and loving environment.

In November 2021, OFSTED judged the school as being Good in all areas.

Our school is ready for the next stage of its journey. In Summer 2023 GCSE and Sixth Form results continued to improve. Our pupils, parents, staff and wider community deserve the best. High expectations and aspirations are what we are about. Our school serves a community with high levels of deprivation and as such our school should be a place offering a warm welcome and of love.

This is an exciting and unique time to become part of the All Saints family. The school is on an improvement journey, significantly oversubscribed, financially sound and is ready for its next stage of development.

All Saints Catholic High School is committed to safeguarding the welfare of children. Disclosure of any criminal convictions and an enhanced DBS check will be required for this post. It is an

offence to apply for the role if you are barred from engaging in regulated activity relevant to children. The post may not be exempt from the Rehabilitation of Offenders Act 1974 as certain spent convictions and cautions are 'protected' and are not subject to disclosure. It is important that an applicant provides the school with upfront disclosure of all unspent convictions, cautions, reprimands or warnings. A failure to declare the above (that are not subject to the Disclosure and Barring Service filtering) may disqualify an applicant for appointment and may result in summary dismissal if the discrepancy comes to light subsequently.

The recruitment process for this post will be underpinned by rigorous safer recruitment assessment to ensure that children and young people are protected.

We are an Equal Opportunities Employer.

To arrange an informal visit to the school and a meeting with Tony McGuinness, Headteacher at All Saints Catholic High School please contact Maria McGowan (mmcgowan@allsaintschs.org.uk)